

# **DREDGING CORPORATION OF INDIA LIMITED**

**TENDER NO. DCI/RO/WC/10/3/2019**

**DATED 14/11/2019**



**TENDER FOR RENNOVATION OF BOARD CUM MEETING  
ROOMS OF**

**DREDGING CORPORATION OF INDIA LTD, DELHI.**

**ADDRESS TO WHICH TNDER DOCUMENTS ARE TO BE DESPATCHED:**

**CB SHARMA (JOINT GENERAL MANAGER)**

**DREDGING CORPORATION OF INDIA LIMITED**

**CORE – 2, FIRST FLOOR, PLOT NO. 2A & 2B LAXMI NAGAR,**

**DISTRICT CENTRE DELHI - 1100092**

**LAST DATE OF RECEIPT OF TENDER DOCUMENT 25/11/2019 -15:00HRS**

**Opening of tender will be at Visakhapatnam for which date & time will be intimated.**

**DREDGING CORPORATION OF INDIA LIMITED**  
**Registered office**  
**Core-2, first floor, plot 2A & 2B Scope minar Laxminagar, delhi-92**

Ref: DCI/RO/WC/10/3/2019

Dt.: 14/11/2019

**TO,**

**Sub: - Tender for renovation of DCI registered office – Reg.**

**Ref: - Tender No DCI/RO/WC/10/3//2019 Due 25/11/2019 at 1500 Hrs.**

1. Sealed Tenders are invited for supply of materials for civil, repair, Electrical and wooden works as per the details furnished in the enclosed schedule. **(Annexure-I A&B). The tenderer may visit to office to have clarity of works before submitting their offer.**
2. In case you are interested, kindly, let us have your most competitive offer in one copy of this tender duly signing and stamping each page and retaining the other for your records. Tenders in any other form or incomplete tenders are likely to be rejected.
3. Within 7 days on receipt of communication of acceptance of the tender or issue of work order, the Tenderer is required start their work and finish within 4 weeks' time.
4. The tender will be hosted on DCI website in order to have more competition. All tenders received within due date and time will be taken and evaluated.
5. Tender should be submitted in sealed cover duly super scribed page with the tender No. and date addressed to the **Jt. General Manager Registered office DCIL Scope minar Delhi-92**, so as to reach not later than **1500 Hrs. on 25/11/2019**. Late tenders will not be considered.
6. The tender shall be opened at Head office Visakhapatnam for which date and time will be intimated to the tenderer.
7. All tenders must be absolutely clear and qualified failing which the same will not be considered.
8. All columns of **Annexure - I (A&B)** should be properly and legibly filled in. No column should be left blank. Any Correction in the rates etc. should be duly attested by the tenderer. Alterations not Authenticated with attestation may result in rejection of tender. Prices should be quoted in Indian Rupees only.
9. Any revision of rates after opening of the tender will not be accepted.
10. The offer should be valid for **three months**.
11. Only basic rates should be quoted. The terms of price **Delivery at Registered office Scope minar Delhi-92** (Details of Packing/forwarding charges and any other charges) should be

clearly indicated separately, failing which it will be presumed that the rates have been offered inclusive of all other charges.

12. GST as applicable shall be payable extra wherever applicable. The Percentage of tax and duties prevailing should be indicated separately failing which it will be considered as the rates are inclusive of all taxes and duties.
13. The work shall be started within 7 days of receipt of work order.
14. Payment Terms: 98% payment will be paid on completion of works at the satisfaction of the DCI executives. Balance 2% payment will be released after warranty period of six month.
15. Tender will be hosted on DCI website and Govt. of India e-procurement website ([www.eprocuregov.in](http://www.eprocuregov.in)) for wider circulation and to encourage more competition.
16. LD will be applicable as per DCIL tender & procurement policy i.e. 1% per week subject to maximum of 10%.
17. At annexiure-1 (A&B) the tenderer will provide the catalogue number/model and make of the electrical items.
18. The WORKMANSHIP / ITEMS should be guaranteed against any defect or faulty Workmanship. In case of any such defects, items to be replaced/repared at Free of cost within 6 months' time. The warranty of the electrical items are to be extended to DCI as per the warranty given by OEMs.
19. The Electrical hardware supplied/installed will be under warranty for a period of minimum of **1 years (12 Months)** from the date of acceptance or warranty given by OEM.
20. Canvassing in connection with this tender is strictly prohibited and the tenders submitted by the Tenderer, who resort to canvassing, will be liable for summary rejection.
21. The tenderer shall make his own arrangements at his cost for the transportation of items to Registered office Scope minar Delhi
22. Any damage caused to the DCI property either directly or indirectly shall be made good by the Tenderer at his own cost
23. The tender containing unwanted remarks or any additional/counter conditions are liable for summary rejection.
24. The Corporation reserves all rights to accept or reject any tender in part or in full with out assigning any reason hereof.
25. Rates quoted by the bidder in figures and words shall be carefully filled-in, so that there shall not be discrepancy/ambiguity in the rates written in figures and words. However, if a discrepancy is found, the amount written in words shall be taken as correct.

26. The tenderer shall make his own arrangement at his cost for all tools and tackles required for the testing and installation of the hardware.
  27. The documentation of all hardware/software/warranty cards as obtained from original vendor has to be given to DCI in the original form.
  28. The Corporation reserves the right to reduce the payment to the extent of deficiencies observed if any. The decision of the Competent Authority shall be final and binding in this regard.
  29. On the sealed cover, last date for receipt of the tender and the name of the work should be clearly super-scribed. Unsealed tenders are liable to be summarily rejected.
  30. Bidder must have executed at least 2 (two) work orders of similar work with a value of not less than 4 lakhs done in Govt./PSU/Reputed organization.
  31. Bidder should have valid Registration No. of GST
  32. Bidder should have PAN No.;
  33. Owner reserves the right to carry out capability assessment of the Bidders and Owner's decision shall be final in this regard; and the bidder shall submit all necessary documentary evidence to establish that the Bidder meets the above qualifying requirements.
3. For any clarification please contact
- JOINT GENERAL MANAGER  
DREDGING CORPORATION OF INDIA  
LIMITED  
REGISTERED OFFICE  
SCOPE MINAR, 1<sup>ST</sup> FLOOR,  
PLOT NO. 2A & 2B, LAXMI NAGAR  
DISTRICT CENTRE, DELHI-110 092  
[cbsharma@dcil.co.in](mailto:cbsharma@dcil.co.in) , [rodelhi@dcil.co.in](mailto:rodelhi@dcil.co.in)  
telephone : 011-22448528
34. Addendum, modification, change of last date, if any etc., will be informed to the bidders by e-mail.
  35. Dredging Corporation of India Limited reserves the right to:
    1. Cancel or withdraw this enquiry at any stage without assigning any reason whatsoever and no further correspondence shall be entertained in this regard.
    2. Reject or accept any tender offer irrespective whether it is lowest/otherwise without assigning any reasons, whatsoever.
  36. STATUTORY APPROVAL: The bidder shall obtain all the required statutory and other clearances/ approvals as may be required from the respective competent authorities. The bidder shall be responsible for complying with the all clearances obtained by them and also all the applicable/prevaling laws, rules, regulations, policies, procedures and guidelines of the Govt. of India and state where the service is

provided.

37. **TAXES, PERMITS AND LICENSES:** The bidder shall be liable and pay all Indian taxes, duties, levies, and costs lawfully assessed against the bidder in pursuance to the contract. DCI will not pay any extra amount on account of any permits or licenses that is required to be obtained by the bidder in course of execution of the contract except to the extent specified in the Tender/ Agreement

**38. ARBITRATION:**

Should any dispute or difference arise between the Corporation and the Tenderer in connection with this contract, or as to the rights and liabilities of the parties hereto, (except matters which are referred to as final in this document) shall be referred to a sole Arbitrator, the same to be appointed by the Managing Director, Dredging Corporation of India Ltd., Visakhapatnam and the award of the Arbitrator shall be final and binding upon the parties hereto, subject to provisions of the Arbitration and Conciliation Act, 1996 (Act 26 of 1996). The Arbitrator shall give a reasoned award. It shall be in accordance with the provisions of the Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. The Arbitrator any from time to time with the consent of the parties enlarge the time for making and publishing the award. The sole Arbitrator is prohibited for awarding any interest in the award either for the pre-reference period or pendelite. The venue of the arbitration shall be Visakhapatnam and the Courts at Visakhapatnam shall have exclusive jurisdiction on all matters with the reference to this contract

Thanking you,

**Yours faithfully,  
For Dredging Corpn. of India Ltd.,**

**JGM**

Encl: As above.

**Annexure – I**

Following items to be supplied and fitted in the rooms of registered office, DCIL scope minar laxminagar Delhi.

**Scope of work (A)  
Civil, wooden & Repair, etc**

<b>S. No.</b>	<b>Item</b>	<b>Qty.</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1	Providing and fixing 5 mm thick MDF Board on wall paneling with finished in Duco paint finish complete	1360	Sft		
2	Providing and fixing vertical blinds with rolling system weight etc. complete	60	Sft		
3	Providing and fixing 600*600mm vitrified tiles (Somany/ Kajaria) in C:M including filling joint with white cement added to pigment to match colour of tiles	256	Sft		
4	Providing and fixing wooden counter made of 19mm black board & finished with laminate in face i/c painting in inner side & polishing & fitting all complete.	125	Sft		
5	P/F molding around choukhat door & other remaining areas.	500	sft		
<b>Total</b>					
<b>GST@</b>					
<b>Grand Total</b>					

Following items to be supplied and fitted in the rooms of registered office, DCIL scope minar laxminagar Delhi.

**Scope of work (B)**  
**Electrical fitting to be installed**

<b>S. No.</b>	<b>Item</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1	Providing and fixing modular sheet 3 module Anchor/ Roma cat no. (35300WM)	12	Nos.		
2	Providing and fixing modular sheet 4 module Anchor/ Roma cat no (35311WM)	2	Nos.		
3	Providing and fixing modular sheet 12 module Anchor/ Roma cat no(35388WM)	6	Nos.		
4	Providing and fixing switch 16A Anchor/ Roma cat. No 21066	32	Nos.		
5	Providing and fixing socket 16A module Anchor/ Roma cat. No 30828	36	Nos.		
6	Providing and fixing LED light 12"X12" 24 watt (Philips) make model RC 375B	16	Nos.		
7	Providing and fixing LED light 3" 05 watt (Philips) make Astra Prime	14	Nos..		
8	Providing and fixing 2.5 mm wire finolex or equivalent	1	Bundle (91 mtrs)		
9	Providing and fixing D.P double pole 63amp MCB Legrand make	1	Nos.		
10	Labour Charges for complete fittings and testing (after removing the old fitting and wirings, etc.)	lumsun			
<b>Total</b>					
<b>GST@</b>					
<b>Grand Total</b>					