



DREDGING CORPORATION OF INDIA LIMITED

Project Office : Visakhapatnam.

Phone No.:0891-2871356/9100717599

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No.DCI/POVSP/Laundry/2019

Dated 19-07-2019.

**NOTICE INVITING TENDER**

Dredging Corporation of India Limited, Project Office Visakhapatnam intends to invite Sealed Tenders from the reputed Laundry service providers having rich experience for providing the Laundry/Dhobi services, for our vessels stationed at Visakhapatnam Port Trust / Hindustan Ship yard Limited, and Ganagavaram Port, Visakhapatnam for a period of One year on as and when required basis in single cover system and extendable by year to year basis as per discretion DCI. For further details interested parties may visit the websites [www.eprocure.gov.in](http://www.eprocure.gov.in) or [www.dredgeindia.com](http://www.dredgeindia.com).

PROJECT INCHARGE

**SIGNATURE OF THE CONTRACTOR**



DREDGING CORPORATION OF INDIA LTD  
Project Office, Visakhapatnam

Ref: No. DCI/PO VSKP/LAUNDRY/2019

Date: 19.07.2019

TENDER FOR

SUB: COLLECTION OF DIRTY LINEN FROM DCI DREDGER(S)/TUGS/CRAFTS ETC... FOR WASHING, PRESSING AND HANDING OVER BACK TO DREDGER(S)/TUGS/CRAFTS ETC.. STATIONED AT **VISAKHAPATNAM & GANGAVARAM** PORT.

TENDER ISSUED TO M/s.....

PROJECT INCHARGE

**SIGNATURE OF THE CONTRACTOR**

DREDGING CORPORATION OF INDIA LTD  
Project Office, Visakhapatnam

INVITATION FOR BIDS

Ref: No. DCI/PO VSKP/LAUNDRY/2019

Date: 19.07.2019

To

Sir,

Sealed tenders are invited from experienced contractors, in Single bid Single cover system by Dredging Corporation Of India Limited, Project Office Visakhapatnam competent and experienced contractors for rendering for the following Work:

- |   |  |   |
|---|--|---|
| 1 | Name of the work                                 | : Collection of dirty Lenin from DCI dredger (s) / Tugs / Crafts etc... for washing, pressing and handing over back to dredgers / Tugs & crafts etc.. Stationed at Visakhapatnam and Ganagavaram Port, on as and when required basis as per 'Scope of the work'.  |
| 2 | Period of Contract                               | : One year from the date of commencement of work and extendable for one more year and further extendable for one more year as per the discretion of DCIL with same rates, terms and conditions. However, the contract can be curtailed or extended as per discretion of DCI.                              |
| 3 | Cost of Tender Document                          | : Free of Cost  |
| 4 | Earnest Money Deposit                            | : No END  |
| 5 | Issue of tender documents<br>Through DCI website | : From 19.07.2019 to 29.07.2019 up to 1100 hrs.   |
| 6 | Last date and time for receipt of<br>Tenders     | : 1500 hrs. on 29.07.2019 in the Office of The PROJECT INCHARGE, 5 <sup>th</sup> Floor, Dredging Corporation of India Ltd, "Dredge House" Port Area, Visakhapatnam- 530001.   |
| 7 | Date & time of opening of<br>tenders             | : 1530 hrs. on 29.07.2019 in the Tender Room, Dredging Corporation of India Ltd, "Dredge House" Port Area, Visakhapatnam- 530001.   |
| 8 | Address for issue and receipt of<br>tenders      | : PROJECT INCHARGE<br>Dredging Corporation of India ltd.<br>5 <sup>th</sup> Floor, Dredge House, Port Area,<br>Visakhapatnam-530001<br>Phone-+91-08912875356/336/385<br>E – MAIL ID : <a href="mailto:povsp@dcil.co.in">povsp@dcil.co.in</a> , <a href="mailto:Psatyam@dcil.co.in">Psatyam@dcil.co.in</a> |

Tenderers may contact at the above address for clarifications regarding sale of Tender documents, receipt of tender, submission etc. The detailed NIT and complete Tender Document is hosted on web site, [www.dredge-india.com](http://www.dredge-india.com) and <http://eprocure.gov.in>.

Interested parties may visit the same so as to reach DCI Ltd., before the closing date as afore said, through an authorized person/agent/or by Registered Post/Speed Post/Courier.

**SIGNATURE OF THE CONTRACTOR**

The downloading of document shall be carried out strictly as per the provision provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such proposals are liable for outright rejection.

Dredging Corporation of India Ltd. reserves the right to:

1. Issue Tender Documents only to those considered capable to execute the work.
2. Accept or reject any or all Tenders without assigning any reason whatsoever.
3. Cancel the tender enquiry at any stage without assigning any reason.
4. Accept the tender in whole or part.
5. Reject the tender received with counter conditions.

**PROJECT INCHARGE**

Dredging Corporation of India Ltd.  
5<sup>th</sup> Floor, Dredge House, Port Area,  
Visakhapatnam-530001

Phone-+91-08912875356/336/385

E – mail id : [povsp@dcil.co.in](mailto:povsp@dcil.co.in), [Psatyam@dcil.co.in](mailto:Psatyam@dcil.co.in)

**SIGNATURE OF THE CONTRACTOR**

DREDGING CORPORATION OF INDIA LTD  
Project Office, Visakhapatnam

SCOPE OF WORK

- A) Dredging Corporation of India Ltd., PO Visakhapatnam is carrying out dredging works at VPT Sand Trap area and other areas of VPT, Visakhapatnam, The laundry services very much required for our Dredgers / vessels/ Crafts deployed at VPT, Visakhapatnam on as and when required basis, depending on the requirement/situation and is purely under discretion of DCI vessels requirement.
- B) Scope of work
1. The dirty linen is to be collected from Dredger(s)/Tugs/Crafts etc... working at Visakhapatnam Port and the same is to be delivered after washing, to the respective Dredger(s) / Tug/crafts by using the service of routine launch / alongside berth in HSL Dock / VPT. The launch will be provided free of cost. Normally, the dirty linen is to be collected in 15days in a month from each Dredger(s)/Tug/Crafts etc.. Separate communication will be given by Project Office, Visakhapatnam to the contractor in this regard.
  2. The contractor should avail the service of routine launch (if vessel is at M/s. HSL no boat services will be provided) as per the timings scheduled from time to time and no separate / special boat trip will be provided by the Corporation for collection and delivery of the linen to and fro Dredger(s)/Tugs/Crafts etc. The routine boat/ launch timings can be ascertained from DCI, Project Office Visakhapatnam for the morning trip and in the evening of preceding day.
  3. While collecting the dirty linen from Dredger(s), the tentative date of delivery is to be confirmed and the same is to be delivered. The contractor should see that the clothes are washed and pressed/ ironed to the satisfaction of the Master(s) of the respective Dredger(s)/Tug/ Crafts etc. Otherwise the contractor will have to re-wash and return the same to the Dredger(s)/Tug at his own cost. Payment will be made for actual quantity washed as per the quoted and accepted rates and as per the certification of Master of the concerned Dredger(s)/Tug/crafts etc.

PROJECT INCHARGE

**SIGNATURE OF THE CONTRACTOR**

DREDGING CORPORATION OF INDIA LTD  
Project Office, Visakhapatnam  
**Instructions to the bidder**

**A. About the bid**

**1. Mode of tender**

1.1 Bids are invited in single bid Single cover system from experienced Laundry Service providers for Collection of dirty Lenin from Dredgers/Tugs/Crafts etc./ etc.. For washing, pressing and handing over back to Dredgers/Tugs/Crafts etc.. Stationed at Visakhapatnam Port, on as and when required basis.

**2. Eligibility to bid**

2.1 Bidders who receive this bid document are eligible to bid against this tender.

**3. Registration of firm**

3.1 Bidder should be a registered firm in washing of linen or should be resisted with DCIL upon confirmation of the work.

**4. Work experience**

4.1 Bidder should fulfill the following criteria:

- i) Having experience of carrying out similar works.
- ii) Similar works' means "Collection of dirty Lenin for washing, pressing and handing over back to vessels, on as and when required basis "for Govt. /Public sector/ Private Sector Organizations.

**5. Period of validity of bids**

5.1 Bids shall remain valid for a period of 90 days from the last date for submission of bids prescribed by DCI.

**6. Earnest money deposit**

6.1 No EMD

**7. Security Deposit**

7.1 The SD amount will be deducted @ 5% of every running bill, till completion of the contract tenure.

**8. No Counter conditions**

8.1 Bidder shall not put any counter conditions.

**9. Duration of contract**

9.1 The duration of contract is for one year from the date of commencement of work and extendable for one more year and further extendable for one more year with same rates, terms & conditions of the contract. The contract can be curtailed as per the discretion of DCI. In any case 7 days notice period will be served as per the requirement.

**10. Commencement of the contract**

10.1 The date of issue of work order by DCI shall be reckoned as the date of commencement of the contract.

**B. Preparation of bids**

Bidder shall submit the following documents along with the tender in the envelope seal it and superscribe on it, the name of the work and name & address of the bidder.

**11. Bid**

11.1 The 'bid' should contain following documents:

- i. All documents as specified in the bid should be fulfilled.
- ii. Bid form duly filled and signed by the bidder.
- iii. This tender document duly signed with stamp by the bidder in all pages.
- iv. A copy of IT - PAN card of their agency.
- v. A copy of Service tax registration number of their agency.
- vi. A copy of PF registration number of their agency.
- vii. Price schedule, duly filled in and signed by the bidder. ANNEXURE-I

**SIGNATURE OF THE CONTRACTOR**

- viii. Certificate stating “that “he is not related to any officer of the Dredging Corporation of India Limited or any other officer of the rank of Under Secretary or above in the Ministry of Shipping, Government of India”. ANNEXURE-II
- ix. Undertaking that the bidder has not made any payment or illegal gratification to any person / authority connected with the bid process so as to influence the bid process and have not committed any offence under the Prevention of Corruption act. ANNEXURE-III
- x. Declaration enclosing the names of the relatives who are employed in DCI, if any. ANNEXURE-III
- xi. Electronic bank account No. ANNEXURE-IV
- xii. Vendor registration form ANNEXURE-V

### **C. Submission of bids**

#### **12. Deadline for Submission of bids**

12.1 Tender must be submitted in a single bid single cover to DCI at the address specified above, not later than the time and date specified therein. In case, the specified date for submission of bids be declared a holiday for DCI, the bids will be received up to the appointed time on the next working day.

12.2 Bids received after due date and time, will summarily be rejected and returned  
Unopened to the bidder after completion of evaluation and finalization of bids

#### **13. Modifications**

13.1 Bids, once received, will not be allowed for modifications or withdrawal by bidder.

### **D. Opening and evaluation of bids**

#### **14. Opening**

14.1 At the designated time, bid will be opened by a tender committee of DCI in the presence of bidders/ their representatives who wish to attend the opening of bids.

14.2 In case the specified date of opening of bids be declared a holiday for DCI, the bids shall be opened at the appointed time and location on the next working day.

14.3 The bidders/ their authorized representatives who attend should sign in the tender opening register.

14.4 Names of the bidders, modifications or withdrawals specified in the bids if any and such other details of the bids considered appropriate, will be announced by DCI, at its discretion, at the opening of bids.

14.5 Bids received within the scheduled time shall only be considered for opening.

#### **15. Evaluation**

15.1 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the contractor does not accept the correction of the errors, the bid will be disqualified. However the L-1 party is identified based on the overall L-1 rates.

15.2 During evaluation of the bids, the DCI may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

15.3 The total prices quoted in all the price bids are brought onto a common basis and are evaluated by comparison.

15.4 The bidder who quoted the lowest total price is considered to be the successful bidder.

### **E. Award of work**

#### **16. Criteria**

16.1 The work is awarded to the successful bidder whose bid, after evaluation by tender committee, has been finalized to be qualified and financially the lowest one (L-1) and is accepted by the tender acceptance authority of DCI.

#### **17. Work order**

17.1 Work order, in writing, shall be issued by DCI to the successful bidder intimating acceptance of their bid and to commence the work as required, after fulfilling necessary requirements as mentioned below.

17.2 Work order shall be communicated to the successful bidder by means of fax / e-mail/ post.

**SIGNATURE OF THE CONTRACTOR**

F. Formation of contract

18. Documents to be submitted

18.1 Upon receipt of work order, the successful bidder should submit the following documents to DCI within 7 days from the date of receipt of work order:

- a. A copy of IT - PAN card and Service tax registration number of their agency in case if the same is not submitted along with bid.
- b. Agreement form duly filled and signed by the successful bidder

19. **Agreement**

19.1 The successful bidder should duly fill the agreement form, sign it with date and stamp and submit to DCI within 7 days from issue of work order.

19.2 Upon fulfillment of all requirements by the successful bidder, the agreement received from bidder will be signed by DCI and a copy is forwarded to the bidder.

19.3 Until such contract agreement is executed, the other documents referred to in the definition of the term "Contract" in ensuing clause, shall collectively be the Contract.

20. Contract

20.1 Following documents will constitute the contract:

- i) Bid submitted by the successful bidder
- ii) Work order issued by DCI
- iii) Agreement signed by the successful bidder and DCI and
- iv) All relevant correspondence exchanged till issue of work order between DCI and the bidder.

G) Execution of work

21. Commencement of work

21.1 The work should be commenced by the contractor within 10 days from the date of placement of work order.

**SIGNATURE OF THE CONTRACTOR**



## GENERAL TERMS AND CONDITIONS

Tender in sealed cover duly super scribing "Collection of dirty Lenin from dredgers /Tugs/ Crafts etc..for washing, pressing and handing over back to dredgers stationed at Visakhapatnam Port, will be received by hand/Post addressed to,

### PROJECT INCHARGE/PIC

Dredging Corporation of India Ltd.  
5<sup>th</sup> Floor Dredge House, Port Area,  
Visakhapatnam-530001  
Phone-+91-08912871356/336/385/9100717599  
E – MAIL ID: [povsp@dcil.co.in](mailto:povsp@dcil.co.in)

1. Un-sealed cover or tenders received beyond stipulated time & date of submission are liable for rejection, including delay due to post.
2. The tenderer should study the tender documents carefully; understand the scope of work, special conditions and general conditions before submission of the tender. He shall get himself acquainted with the nature and scope of work and local conditions before quoting the item rates.
3. The tenderer shall sign on all pages of the tender documents before submitting his tender.
4. The tenderer shall quote the rates in figures as well as in words in the rate schedule given at Rate schedule ANNEXURE-I.
5. When a tenderer signs the tender in an Indian language, the rates tendered should also be written in the same language. In case of illiterate contractors, the rates tendered should be attested by a witness.
6. Rates quoted by the tenderer in Item-Rate in figures and words shall be carefully filled in, so that there is no discrepancy in the rates written in figures and words. However, in case of discrepancy, the rates written in words shall prevail.
7. Canvassing in connection with the tenders is strictly prohibited and the tenders submitted by the contractors, who resort for canvassing, will be liable for rejection.
8. The tenders containing uncalled for remarks or any additional / counter conditions are liable for summary rejection.
9. The tender shall remain open and valid for acceptance for a period of 90 days from the date of opening of the tender.
10. The Tenderer will have to give a certificate that he is not related to any Officer of DCI or any Officer of the rank of Asst. Secretary or above in the Ministry of Surface Transport, Govt. of India. The Tenderer should give a declaration along with his tender about the names of the relatives, who are employed in the Dredging Corporation of India Ltd., as per ANNEXURE-II
11. The Tenderer shall give an undertaking that they have not made any payment or illegal gratification to any person/ authority connected with the bid process so as to influence the bid process and have not committed any offence under the PC Act in connection with the bid as per ANNEXURE-III
12. The Tenderer shall disclose any payments made or proposed to be made to any intermediate (agents etc.) in connection with the bid as per ANNEXURE-III
13. As per CVC guidelines, as far as possible, all payments to the Contractors/ Suppliers preferably be made through E-transfer, hence the contractor/ supplier shall furnish the Bank Account details for Electronic Transfer of funds / monthly payments as per ANNEXURE-IV

**SIGNATURE OF THE CONTRACTOR**

14. After the work is completed, before releasing the final payment, the contractor is required to submit a 'No Due Certificate' to the employer without prejudice to the claims raised by him before seeking the release of the final bill and the contractor shall not be entitled to invoke arbitration in respect of any claim that is not raised before the issue of a No Claim or No Dues Certificate.
15. No Engineer of Gazetted Rank or other Gazetted Officer/ employee in Engineering or Administration duties in an Engineering Dept. of the Govt. of India, is allowed to work as Tenderer for a period of 2 years of his retirement from Government service, without the previous permission of the Govt. of India. This contract is liable to be cancelled if either the Tenderer or any of his employees is found at any time to be such a person, who had not obtained the permission of the Govt. of India as aforesaid before submission of the tender or engagements in the Tenderer's service as the case may be.
16. Tenders will be opened in the presence of the tenderers or their authorized representatives at Dredging Corporation of India Ltd., Dredge House, Port Area, 5<sup>th</sup> floor, Visakhapatnam-530001, Phone -+91-09100717599. E-MAIL ID: [povsp@dcil.co.in](mailto:povsp@dcil.co.in), at the time and date specified above.
17. Contractor along with the tender itself shall submit copy of Permanent Account Number (PAN) issued by the Income Tax Commission, and GST certificate as per the rules in force.
18. In the event of cancellation of the contract due to delay in commencing the work, the work order issued on him will be cancelled.
19. This contract shall be governed by the Indian Contract Act, 1872, and in case of any dispute, the same shall be referred to the jurisdiction of the courts of law at Visakhapatnam only.
20. In the matter of interpretation of various rules, clauses, specifications, general conditions, the decision of the Project-in-Charge shall be final and binding on the contractor.
21. In the event of breach of contract by the contractor and/or the contract is cancelled due to default on the part of the contractor, the balance work is awarded to another agency to be carried out at the risk and cost of the contractor committing the breach of the contract or default, the Corporation shall be entitled to withhold any sum due and payable to the Contractor towards the sum due as a result of said breach or default.
22. In the event of any dispute or difference between the Contractor and the Corporation arising out of or under these conditions or in connection with this contract shall be referred to a sole Arbitration of the person to be appointed by the Managing Director of Dredging Corporation of India Ltd., and the decision of the Arbitrator shall be final and binding upon both the parties. Such Arbitration shall be held at Visakhapatnam, A.P. and in accordance with the Indian Arbitration Act, 1996 including any statutory modifications or reenactment thereof. The Arbitrator may from time to time with consent of the parties enlarge the time for making and publishing the award. The Arbitrator shall give reasoned award.
23. The L-1 tenderer is finalized based on the overall L-1 rates quoted by the party .

**Performance Security:**

- i. Successful tenderer shall be required to furnish performance security of 10% of contract value by way of NEFT/RTGS/ Bank Guarantee in favor of Dredging Corporation of India Limited payable at Visakhapatnam within 7 (Seven) days from the date of issue of Work Order. If Bank Guarantee is submitted against Performance Security, it should be valid till 90days beyond completion of contract.
- ii. Alternatively, the contractor may opt for conversion of EMD amount into Performance Security and the balance amount shall be deposited to the corporation as Performance Security within 7 (Seven) days from the date of issue of the Work Order.
- iii. Performance Security will not carry any interest. The same will be returned after completion of work duly certified by DCI PROJECT INCHARGE or its representative.
24. Failure of the successful Bidder to furnish Performance Security within 7 (Seven) days from the date of issue of work order, shall constitute sufficient ground for the annulment of the award of contract.

**SIGNATURE OF THE CONTRACTOR**

25. **Commencement of work**  
The work should be commenced by the contractor within **10** days from the date of placement of work order. Work order shall be communicated to the successful bidder by means of e-mail/post/by Hand.
26. **Signing of Contract Agreement**  
Bidder has to execute Contract Agreement as per Annexure-B on Non- Judicial Rs.50/- Stamp Paper at his own expense, within 07(Seven) days of the issue of work order from the DCI. Failure of the successful Bidder to execute contract agreement as per conditions of tender within the specified period shall constitute sufficient ground for the annulment of the award of contract.
27. Period of contract is 01 (One)year from date of commencement of work and extendable by year to year basis as per the requirement of VPT, Visakhapatnam or DCI.
28. The Tenderer, while executing the work shall be responsible for safety of his workmen employed on job. The Corporation shall not be liable for any damage or compensation arising out of any accident or injury to any workmen or other persons or loss of life in employment of the tenderer and the tenderer shall indemnify DCI against all such damages or compensations and against all claims, damages, proceedings, costs, charges and expenses, whatsoever in respect of or relating to this contract.
29. The contractor should arrange Insurance for the workmen engaged for the above work and the policy should be valid during the entire period of contract.
30. In case of backing out from the contract in any reasons including extension period, the entire Performance security will be forfeited

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**SIGNATURE OF THE CONTRACTOR**

SPECIAL CONDITIONS

1. The tenderer shall have experience in rendering laundry services from reputed Organizations (Govt. / PSUs) or private companies, for which, a proof for having experience should be furnished along with the tender.
2. The tenderer shall collect the clothes/ linen from the Dredger(s) either from the berth/ Jetty or from the dredging ground at Visakhapatnam Port and deliver the washed linen to the respective Dredger(s)/Tug/crafts at the earliest and not later than 1 weeks from the date of collection. In case of collection & delivery in stream, Corporation will provide the routine boat free of cost to the contractor. The timing of boat may be obtained from the office and the contractor should make himself convenient with the boat timing. No extra trip will be provided to the contractor for this purpose.
3. The contractor should arrange for the collection / delivery of linen when the boat(s) is/ are making their routine trips to the Dredgers. In case of delivery of washed linen beyond 1 weeks, an amount of Rs.50/- (Rupees Fifty only) per day will be recovered from his bills for late delivery of linen. Similarly @ Rs.50/- will be recovered from his bill in case of late collection of linen from the vessels beyond 7 days from the date of such intimation. The correct time of arrival / departure of the Dredger(s) and routine boat timings should be ascertained from the DCI Project office, at Visakhapatnam.
4. The washing of the linen should be done neatly and properly with good quality of water and properly pressed/ ironed to the satisfaction of Master of the Dredger(s)/Tugs/Crafts etc... Otherwise the contractor will have to re-wash and return the same to the Dredger(s) at no extra cost.
5. Bills in duplicate are to be submitted along with work done certificate from the Master of the vessel for arranging payment.
6. The contractor is to submit the receipt in token of acceptance of the linen by the Master. When claiming the bill. Original copy of the receipt duly countersigned by the Master is to be submitted along with the bill failing which the corporation reserves the right to reject the bill.
7. In case of losses and damages to clothes and linen, the cost of such losses and damages as assessed by Master of the Dredger(s)/Tug/crafts etc.. Shall be paid by the Contractor, failing which the cost of damages will be recovered from the bills payable/ security deposit of the contractor.
8. The rates shall also be quoted for collection of clothes/ linen from the Dredger at Stream, washing and delivery of the same on board Dredger(s) / Tugs/Crafts etc... Collection and delivery charges will be paid as per quoted rate in bill of quantity.
9. Rates quoted by the tenderer shall include all charges like labour, material, etc. all complete except GST for which, tenderer has to submit copy of GST Registration Certificate. No escalation due to hike in material or labour price is admissible. The rates quoted/ agreed shall be firm throughout the contract period including extended period, if any, and no enhancement in rates shall be admissible during the contract period due to any reasons.
10. The contractor's workmen or employee shall under no circumstances be deemed to be DCI employee and the contractor should hold himself fully responsible for any claim/ claims which they or their heirs a dependents or representative would have made for damages or compensation for anything done or committed to be done in the course of carrying out the work whether arising on DCI premises or elsewhere. In the event DCI has to meet any claim legally admissible to any worker/ his legal heirs arising out of such employment, the contractor has to indemnify DCI under such circumstances.
11. Wages shall be paid by the contractor to the workmen directly without the intervention of any Jamanders or Thakedars and the contractor shall ensure that no amount by way of commission or otherwise is deducted or recovered by the Jamanders from the wages of the workmen. The contractor shall also strictly comply with the various provisions of the Labour Welfare statutes

**SIGNATURE OF THE CONTRACTOR**

12. The contractor shall submit the bill on monthly basis in duplicate along with the delivery challan duly signed by the Master of the Dredger(s)/Tug/Crafts, indicating date of collection & delivery. Payment will be made by Electronic Transfer preferably/ crossed cheque within 30 days from the date of receipt of the bill complete in all respect. Necessary I.T., etc as applicable will be deducted as per rules.
13. The contractor should submit his Provident Fund Account Number along with this tender or before commencement of work, failing which DCI shall recover an amount equal to 25.16% of the employees wages, i.e. 12% worker contribution + 12% employer contribution + 1.16% towards inspection charges or as amended from time to time by P.F. Authorities. Such recovered amount will be directly deposited to RPFC by DCI Ltd.,
14. The period of contract will be initially for a period of one year from the date of commencement of work and extendable for one more year and further extendable for one more year at the discretion of DCI with the same rates and terms and conditions. The contract period may be curtailed/ terminated by DCI giving 7 (seven) days notice as per the requirement/ at the convenience of DCI.
15. If the performance of the Contractor is not satisfactory, the contractor will be notified in writing of the poor performance and in such case, if the Contractor fails to improve the performance to the satisfaction of the Master, the contract may be terminated by DCI giving 7 (seven) days notice.
16. In the event of early completion, temporary suspension of project works, closure of DCI project Office or at the discretion of DCI, the contract can be terminated by giving 03 (three) days notice to the Contractor. The Contractor will not have any claim on DCI due to termination of the contract.
17. The tender duly filled and signed on all pages shall be submitted along with the following documents:
  - (a) Tender documents duly filled and signed on all pages,
  - (b) Copy of Permanent Account Number (PAN) of the Firm issued by the Income Tax Department,
  - (c) Copy of valid 'Trade License' in the name of firm/ Proprietor,
  - (d) Provident Fund Account Number,
  - (e) Documents in support of experience for providing laundry services
  - (f) Bank Account details for Electronic Transfer of funds.
  - (g) GST certificate.

**SIGNATURE OF THE CONTRACTOR**



**DREDGING CORPORATION OF INDIA LTD**  
Project Office, Visakhapatnam

Ref: No. DCI/VSKP/PO LAUNDRY/2019

DATED:19.07.2019

**RATE – SCHEDULE**

Sub: Collection of dirty Lenin from DCI dredger(s)/Tugs/Crafts etc.. for washing, pressing and handing over back to dredgers /Tugs/Crafts etc.. stationed at Visakhapatnam.

| Sl. No. | Item                                      | Unit                | Rate per unit in figure (Rs.) | Rate per unit in words (Rs.) |
|---------|---|---------------------|-------------------------------|------------------------------|
| 1       | Bed sheets(Small)                         | Each                |                               |                              |
| 2       | Bed sheets(Double)                        | Each                |                               |                              |
| 3       | Bath towel                                | Each                |                               |                              |
| 4       | Counter Pans                              | Each                |                               |                              |
| 5       | Curtains                                  | Each                |                               |                              |
| 6       | Face towel                                | Each                |                               |                              |
| 7       | Napkins                                   | Each                |                               |                              |
| 8       | Pillow Cover                              | Each                |                               |                              |
| 9       | Pantry Cloths                             | Each                |                               |                              |
| 10      | Table Cloth                               | Each                |                               |                              |
| 11      | Woolen Blanket                            | Each                |                               |                              |
| 12      | Total                                     |                     |                               |                              |
| 13      | Transportation Charges (Inclusive of all) | Lump sum % on Total |                               |                              |

**NOTE:**

- i. The quoted rate shall be inclusive of all (Collection / Delivery, Transportation, Labour and Material charges etc..) but excluding GST.
- ii. Transportation charges (Inclusive of all) should be quoted in percentage (%)
- iii. No escalation will be payable in any manner.

**SIGNATURE OF THE CONTRACTOR**

PROFORMA

Ref: DCI/PO VSKP/LAUNDRY/2018

DATED: 19.07.2019

To,  
PROJECT INCHARGE  
Dredging Corporation of India ltd.  
5<sup>th</sup> floor Dredge House, Port Area,  
Visakhapatnam-530001.

E – MAIL ID : [povsp@dcil.co.in](mailto:povsp@dcil.co.in)

Sir,

Sub: Collection of dirty Lenin from DCI dredger(s)/Tugs/Crafts etc.. for washing, pressing and handing over back to dredgers stationed at Visakhapatnam port.– Reg.

\*\*\*

A. With reference to your Tender No. DCI DCI/PO VSKP/LAUNDRY/2019, Dtd.19.07.2019 and as per Cl. No.10 of General Terms & Conditions of Contract, we hereby certify that, we are not related to any Officer of Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India and also certify that we do not have any relatives employed in the Dredging Corporation of India Ltd.

‘or’

B. We hereby certified that my relative(s) working as Officer in Dredging Corporation of India Ltd., or any Officer of the rank of the Asst. Secretary or above in the Ministry of Shipping, Government of India are given below:

- 1.....
- 2.....
- 3.....

Thanking you,

Yours faithfully,

\*Strike out ‘A’ or ‘B’, whichever is not applicable.

## PROFORMA

Ref: DCI/PO VSKP/LAUNDRY/2019

DATED: 19.07.2019

To  
PROJECT INCHARGE/PIC  
Dredging Corporation of India ltd.  
Dredge House, Port Area,  
Visakhapatnam-530001.

E – MAIL ID : [povsp@dcil.co.in](mailto:povsp@dcil.co.in)

Sir,

Sub: Collection of dirty lenin from DCI dredger(s) for washing, pressing and handing over back to dredgers stationed at Visakhapatnam port.– Reg.

\*\*\*

A. With reference to your Tender No. DCI/PO VSKP/LAUNDRY/2019, Dtd.19.07.2019 and as per Cl. No.11 of General Terms & Conditions of Contract, we hereby undertake that, we have not made any payment or illegal gratification to any person/ authority connected with the bid process so as to influence the bid process and we have not committed any offence under the PC Act in connection with the bid.

and,

B. As per Cl. No.12 of General Terms & Conditions of Contract, we hereby certified that we have nothing to disclose any payments made or proposed to be made to any intermediate (agents etc.) in connection with the bid.

Thanking you,

Yours faithfully,

**SIGNATURE OF THE CONTRACTOR**



Vendor Form

## 1. Vender Details

a) Name of the Vendor :

b) Address :

c) Place of Registration :

d) Principal place of business :

e) Email ID :

f) Contact No. :

## 2. Taxation and Other Registration Details (Supporting copies need to be attached)

a) PAN No. :

b) GSTIN :

c) Type of Vendor : Registered / Unregistered / Composite Dealer  
(Tick whichever is applicable)

## 3. Bank Details (Copy of cancelled cheque needs to be attached)

a) Bank Name, Branch &amp; City :

b) Bank Account Number :

c) IFSC :

**SIGNATURE OF THE CONTRACTOR**

AGREEMENT

Name of the work: Collection of Dirty Linen from DCI dredger(s) for washing, pressing and Handing over back to dredgers stationed at Visakhapatnam port. – Reg.

FORM OF AGREEMENT

This agreement made this..... day of..... between the Dredging Corporation of India having its Head Office at Visakhapatnam (hereinafter called ‘Corporation’) which expression shall unless excluded by or repugnant to the context, be deemed to include their successors in office of the one part and (name and address of the Contractor if an individual and of all partners if partnership with all their addresses) hereinafter called the “Contractor” which expression shall unless excluded by or repugnant to the context be deemed to include his their heirs, executors, administrators representatives and assigns or successors in office of the other part.

WHEREAS the Corporation intends to engage laundry services by way of Collection of Linen from the Dredger / Ship on call of vessel / Project Office, Visakhapatnam and delivery back after washing and pressing the linen for their Dredgers deployed at Mormugoa Port and whereas the Contractor has preferred to execute and complete such work of providing Laundry serviced to Dredgers deployed at Visakhapatnam Port.

AND HEREAS the Contractor has deposited a sum of Rs..... as performance security in the form of for the due fulfillment of all the conditions of the Contract.

Signed and Sealed by the Contractor  
In the presence of

WITNESS

- a) Signature  
Name and Address of CONTRACTOR  
Signed, sealed and delivered by the Chairman  
In the presence of

For and on behalf of the DCI  
Witness

- b) Signature  
Name and Address

The common seal of the Dredging Corporation of India affixed in the presence of:

Seal:

**SIGNATURE OF THE CONTRACTOR**

1. Bid Form

Date.:19-07-2019

To:  
M/s. Dredging Corporation of India Limited,

Sir,

Having examined the bidding documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver "Supply of fresh water through Tankers to DCI dredgers working at VOC Port, Tuticorinon 'as and when required' Basis" in conformity with the said bidding documents as may be ascertained in accordance with the Schedule of Prices submitted separately as a Price Bid and made part of this Bid.

We undertake, if our Bid is accepted, to provide the services in accordance with the schedule specified in the Schedule of Requirements.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in the document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We certify/confirm that we comply with the eligibility requirements as specified in the bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
*[Signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**SIGNATURE OF THE CONTRACTOR**